Job Title: Chief Radio Engineer

BCAT Code: 09MX02  Effective Date: April 1, 2007
Pay Grade: G14   FLSA Status: Exempt  Revision Date: July 1, 2013

General Description
Operates and maintains the campus radio station.

Examples of Duties
- Serves as technical advisor to the radio station management.
- Maintains operating and inspection logs.
- Maintains tower lights.
- Monitors compliance with Federal Communications Commission (FCC) rules and regulations.
- Maintains radio transmitters, microwave systems, remote control systems, transmission lines, antenna, etc.
- Maintains cart machines, audio players and devices, amplifiers and related equipment.
- Trains students and staff on technical equipment used at the radio station.
- Adjusts controls and tests frequencies of transmitters.
- Monitors transmission signals to detect irregularities.
- Examines equipment and replaces defective or worn equipment.
- Repairs components of radio transmitting equipment and the telephone system.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of technical equipment and electronics.
- Knowledge of computers and digital audio equipment.
- Knowledge of Federal Communications Commission (FCC) rules and regulations.
- Effective communication skills.
- Ability to access confined spaces.

Minimum GSU Hiring Standards
Bachelor’s degree in Electronics or a related field; or a technical or vocational degree and two years broadcasting experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.