Georgia State University

Job Title: Health Facilities Supervisor

BCAT Code: 09NX53
Pay Grade: G15
FLSA Status: Exempt

Effective Date: April 1, 2007
Revision Date: July 1, 2013

General Description
Oversees the University pool and recreational areas.

Examples of Duties
- Supervises the Aquatics Center and Indian Creek pool operations.
- Monitors the chemical balance and filtration system of the pools.
- Supervises and trains the personnel assigned to recreational activities.
- Schedules recreational facilities activities.
- Manages recreational budgets.
- Develops activities programs, such as swimming lessons, scuba lessons, etc.
- Markets and promotes recreational programs.
- Organizes swim meets, scuba trips and related activities.
- Develops policies and procedures for equipment usage, staff training, emergency protocol, etc.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of Cardiopulmonary resuscitation (CPR) and First Aid.
- Knowledge of pool safety practices.
- Knowledge of aquatics gear.
- Knowledge of chemical usage and safety.
- Effective oral and written communication skills.
- Effective organizational skills.
- Effective time management skills.
- Ability to supervise and train others.

Minimum GSU Hiring Standards
Masters degree in Sports Administration or a related field and three years of recreation management experience; or a combination of education and related experience. Certified Pool Operator or Certified Sports Specialist certification may be preferred for some positions.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.