Job Title: Laboratory Supervisor

BCAT Code: 09PX22
Pay Grade: G14
FLSA Status: Exempt

Effective Date: April 1, 2007
Revision Date: July 1, 2013

General Description
Manages the Laboratory activities and personnel.

Examples of Duties
- Develops protocol applications.
- Assists the Principle Investigator (PI) in coordinating the research Laboratory operations.
- Coordinates the generation and analysis of research data.
- Monitors the progress of technical projects, and adjusts schedules as necessary.
- Coordinates the writing of scientific manuscripts.
- Supervises research personnel.
- Represents the department at scientific symposia and meetings.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Thorough knowledge of research laboratory protocols.
- Thorough knowledge of computer applications used for data analysis.
- Thorough knowledge of the assigned research area.
- Thorough knowledge of laboratory safety precautions and procedures.
- Effective oral and written communication skills.
- Effective organizational skills.
- Effective time management skills.
- Ability to train and direct the work of others.

Minimum GSU Hiring Standards
Ph.D. in the assigned research area and three years of laboratory research experience; or Master’s degree in the assigned research area and five years of laboratory research experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.