Georgia State University

Job Title: Network Planning Manager

BCAT Code: 09OX62  Effective Date: April 1, 2007
Pay Grade: G22    FLSA Status: Exempt  Revision Date: July 1, 2013

General Description
Manages the planning, design, and support of the University core network infrastructure, such as the management of the network hardware, overseeing technical support, and training staff.

Examples of Duties
- Manages the core network equipment support.
- Manages the internet protocol (IP) addresses.
- Coordinates the customer service support to the users of the core network.
- Develops and designs technical documents used in the maintenance of equipment; logs in completed user requests.
- Evaluates and ensures the security of the core network by using various technologies.
- Manages the planning and evaluation of the core network software and hardware.
- Designs and monitors the core networks infrastructure.
- Trains and supervises core network staff.
- Develops, designs, and creates core network’s policies.
- Performs other network analysis management duties as assigned.

Knowledge, Skills, and Abilities
- Knowledge of data processing and core network principles, practices, and equipment.
- Knowledge of large integrated systems and event driven programming.
- Knowledge of MS Windows 2000, Banner, Spectrum, Unix, and an understanding of client and server computing, programming languages, such as COBOL, C, C++, Visual Basic, Pearle, Java, relational databases (Oracle), crystal, SQL/PL SQL, LANs, etc.
- Effective time management, customer service, analytical, and organizational skills.
- Effective oral and verbal communication skills with external and internal customers.
- Ability to multi-task, supervise, and use independent judgment.

Minimum GSU Hiring Standards
Bachelor’s degree and five years of related experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.