General Description
Assists with the upkeep and maintenance of all sound and lighting equipment in the Rialto Center.

Examples of Duties
- Assists the Stage Manager in supervising the backstage crew.
- Assigns and trains all stage crewmembers.
- Ensures the safety and welfare of all backstage crewmembers.
- Interacts with clients to prepare for and execute all show plans.
- Ensures that the Rialto stage, the backstage equipment, and facilities are functioning properly.
- Works closely with the Production Manager to ensure that all client needs concerning show plans are met.
- Maintains a complete inventory list of all sound and lighting equipment.
- Assists in determining future equipment needs.
- Interacts with subcontractors to ensure the optimal performance of all equipment.
- Assists in the supervision of on-site crew members, runners, and other stage hands.
- Assists with the set-up for stage events, and authorizes changes as needed.
- Acts as a crew chief in lieu of the Stage Manager.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of lighting and sound systems.
- Knowledge of production management.
- Knowledge of rigging.
- Ability to direct the work of others.
- Ability to operate hand and/or power tools.
- Ability to communicate effectively both verbally and in writing.

Minimum GSU Hiring Standards
Bachelor’s degree in a related area; or a combination of education and related experience. Production management experience preferred. Extensive knowledge of lighting and sound systems, maintenance and construction, and basic rigging knowledge preferred.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.