Job Title: Research Technician I

BCAT Code: 09WX03  Effective Date: April 1, 2007
Pay Grade: G08  FLSA Status: Non-Exempt  Revision Date: July 1, 2013

General Description
Provides entry level support for research projects.

Examples of Duties
- Performs basic research experiments.
- Schedules appointment and interview times.
- Maintains computer databases with research results.
- Conducts library research, interviews and surveys.
- Prepares bibliographic materials.
- Sets up the laboratory or other research areas.
- Assists in conducting complex experiments.
- Cleans the research areas.
- Orders needed supplies.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of the assigned research area.
- Effective oral and written communication skills.
- Effective time management skills.
- Effective organizational skills.

Minimum GSU Hiring Standards
Bachelor’s degree and one year of research experience; or high school diploma or GED and five years of research experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.

Office of Human Resources  Classification Section