Job Title: Research Technician II

BCAT Code: 09WX04
Pay Grade: G10  FLSA Status: Non-Exempt

Effective Date: April 1, 2007
Revision Date: July 1, 2013

General Description
Provides senior level support for research projects. Work is performed under general supervision and requires working knowledge of the assigned area.

Examples of Duties
- Performs research experiments.
- Collects, analyzes, and summarizes research data.
- Assists in training lower level employees.
- Schedules appointment and interview times.
- Conducts interviews and surveys.
- Maintains computer databases with research results.
- Conducts library research; prepares bibliographic materials.
- Sets up the laboratory or other research areas.
- Assists in conducting complex experiments.
- Cleans the research areas.
- Orders needed supplies.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of the assigned research area.
- Effective oral and written communication skills.
- Effective time management skills.
- Effective organizational skills.
- Ability to supervise others.

Minimum GSU Hiring Standards
Bachelor’s degree and two years of research experience; or high school diploma and GED and six years of research experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.