Job Title: Research Technician III

BCAT Code: 09PX10  Effective Date: April 1, 2007
Pay Grade: G12  FLSA Status: Exempt  Revision Date: July 1, 2013

General Description
Performs advanced level technical work that provides support for various research projects.

Examples of Duties
- Trains and supervises lower level employees.
- Performs research experiments.
- Collects, analyzes, and summarizes research data.
- Schedules appointments and interview times.
- Conducts interviews and surveys.
- Maintains computer databases with research results.
- Conducts library research; prepares bibliographic materials.
- Sets up the laboratory or other research areas.
- Assists in conducting complex experiments.
- Orders needed supplies.
- Cleans research areas.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of the assigned research area.
- Effective oral and written communication skills.
- Effective time management skills.
- Effective organizational skills.
- Ability to supervise others.

Minimum GSU Hiring Standards
Bachelor’s degree and three years of research experience; or High school diploma and seven years of research experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.