Georgia State University

Job Title: Web Developer, Associate

BCAT Code: 09VE12
Pay Grade: G14
Effective Date: April 1, 2007
Revision Date: July 1, 2013
FLSA Status: Non-Exempt

General Description
Under close supervision, provides entry level technical expertise in planning, developing, testing, and documenting web-based computer application programs, and ensures that program modules conform to coding standards.

Examples of Duties
• Assists in business process analysis.
• Assist in evaluating end user requests for new or modified web-based computer programs.
• Assists in providing support for large scale web-based relational database applications.
• Assists in converting project specifications into logical web-based computer codes.
• Assists in the data conversion into multiple formats and media.
• Assists in preparing flow charts and diagrams.
• Writes reports, trains University staff, and consults with customers and clients.
• Assists in formulating plans to develop web-based programs.
• Tests, documents, and performs quality assurance on programs and the entering of codes.
• Performs other technical duties as assigned.

Knowledge, Skills and Abilities
• Knowledge of data processing principles, practices, and equipment.
• Knowledge of large web-based systems and event driven programming.
• Knowledge of Windows, voice response systems, and programming languages, such as COBOL, C, C++, Visual Basic, Pearle, Java, and relational databases such as Oracle, middleware, HTML/XHTML, DHTML, CSS, RedDot CMS, Macromedia Flash, W3C standards, and 508 guidelines.
• Effective time management, analytical, and organizational skills.
• Effective customer service skills.
• Effective oral and verbal communication skills with external and internal customers.
• Ability to multi-task, train staff, and use independent judgment.

Minimum GSU Hiring Standards
Bachelor’s degree and one year of related experience; or a combination of education and related experience.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.