General Description
Develops and implements a comprehensive biological safety program designed to facilitate campus research initiatives, protect faculty, staff, students, visitors, and the environment from adverse effects of research involving biological material. This is the highest Officer level position within the Biosafety Officer series. Duties are performed under minimal supervision.

Examples of Duties
- Reviews and assesses research proposals involving the use of biological material, laboratory operations and facilities, and the construction/renovation plans for all aspects of Biosafety to assure appropriate health and safety controls, containment, and compliance with various agencies and other federal, state, local and University requirements.
- Provides feedback and assists the Principal Investigators (PIs) in research involving biological material.
- Oversees the Select Agents and Toxins Program in strict compliance with the Centers for Disease Control (CDC) and United States Department of Agriculture (USDA) regulations. Ensures that the program is in compliance with all federal, local and University policies, procedures and regulations.
- Responds to laboratory and research facility emergencies; conducts incident investigations and provides incident reports; develops and implements corrective action measures as needed.
- Develops and presents biological and safety training and education programs to the research community.
- Coordinates the activities of the Institutional Biosafety Committee (IBC).
- Manages and directs the biomedical waste disposal and maintains the associated record keeping.
- Prepares technical reports and the program outcome measurements.
- Supervises the Biosafety Specialist(s) and other personnel as needed.
- Serves as the Alternate Responsible Official (ARO) or Responsible Official (RO) of the institution.
- Serves as a first responder to emergency situations involving biological material.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of word processing, spreadsheets, and database software.
- Knowledge of applicable federal, state, and local laws, regulations, codes and guidelines related to research involving biological material.
- Ability to work under pressure and handle stressful situations.
- Ability to communicate effectively verbally and in writing.

Minimum GSU Hiring Standards
Master's degree in Microbiology, Biology, Public Health, or related field and five years of related experience. Certification by the American Board of Industrial Hygiene (CIH), Board of Certified Safety Professionals (CSP), and/or American Biological Safety Association (CBSP) required. Must be able to wear and use appropriate personal protective equipment (PPE). Must be able to pass U.S. Department of Justice security clearance. Experience in an academic setting preferred.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.