General Description
Assist in the implementation of a comprehensive Biological and Radiation Safety program designed to facilitate campus research initiatives while protecting faculty, staff, students, and visitors and the environment from the adverse effects of research involving biological and radiological material.

Examples of Duties
- Identifies and evaluates occupational exposures and hazardous conditions; recommends controls to eliminate and/or minimize employee health risks in laboratories and related facilities.
- Establishes and maintains records, reports, documents, license amendments, and other records required by regulatory organizations.
- Investigates incidents in which personnel exposure to radiation is anomalous and/or exceeds permissible limits.
- Collects, moves to storage, and properly disposes hazardous materials.
- Responds to laboratory and research facility emergencies involving biological, radiation, and radioactive material.
- Assists the Radiological Protection Committee Chairperson and the Institutional Biosafety Committee (IBC) in scheduling meetings, drafting agendas, and maintaining the committee meeting minutes.
- Conducts incident investigations; provides incidents reports; develops and implements corrective action measures as needed.
- Provides expertise and support to the Office of Research Integrity regarding biological, radiation, and radioactive materials.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities
- Knowledge of applicable federal, state, local laws, regulations, codes, and guidelines related to the research involving biological and radiological material.
- Knowledge of word processing, spreadsheet and database software.
- Ability to wear and use appropriate personal protective equipment (PPE).
- Ability to work under pressure and handle stressful situations.
- Ability to communicate effectively verbally and in writing.

Minimum GSU Hiring Standards
Bachelor’s degree in Microbiology, Biology, Public Health or related field and three years of related experience. Demonstrated progression towards an advanced degree or the ability to obtain certification as Certified Industrial Hygienist (CIH), Certified Safety Professional (CSP), and/or Certified Biological Safety Professional (CBSP) preferred.

The above is a general description of duties performed by employees holding this job title and does not represent a complete list of duties that may be assigned to an employee.